

NIPUNA SANJEEWA

No. 117/14, Kaduwela Road, Athurugiriya.

Tel. 0112561224 (Residence)

0775147570 (Mobile)

E Mail: nsanjeewa@kpmg.com (Official)

nipuna.sanjeewa@yahoo.com (Private)

CURRICULUM VITAE

Summary of Experience

“Successful graduate and a Finalist in examinations held by CA Sri Lanka with a good record of exposure to the various business areas in broad range of Industry Sectors”

Personal Details

Name in Full	: Jayalath Mudiyanseelage Nipuna Sanjeewa
Date of Birth	: 18 th July 1986
Gender	: Male
Civil Status	: Unmarried
Schools Attended	: Ananda College. Colombo 10 (2002 - 2005) President's College. Sri Jayewardenepura Kotte (1999 - 2002) Mahamathya Vidyalaya. Athurugiriya (1992 – 1999)

Academic Qualifications

- **B.Sc (Accounting) Special Degree** at University of Sri Jayewardenepura with a second-class upper division (2012)
- Advanced Level Examination held by Department of Examinations, Sri Lanka with 3 A's in the stream of Commerce (2005)
- Ordinary Level Examination held by Department of Examinations, Sri Lanka with 7 A's (Distinctions) and 1 C (Credit) (2002)

Professional Qualifications

- **Finalist in Chartered Accountancy** in Institute of Chartered Accountants in Sri Lanka (CA Sri Lanka)
- Pending Membership in Association of Accounting Technicians of Sri Lanka (aat Sri Lanka)
- Investment Advisor Certification by Colombo Stock Exchange (CSE)

Work Experience (1) – Audit & Assurance Services
At KPMG. Colombo Office, Sri Lanka

Designation	Period	Key Roles & Responsibilities
Supervisor	1 st September 2011 to Present	<ul style="list-style-type: none"> • Overall responsibility for the completion of assurance engagements. • Supervision of staff in order to ensure that the deadlines are met and adequate work has been performed. • Coordination with the top management of the respective companies and solve the problems as well as the Coordination with the audit manager and the partner. • Providing consultation to the group staff. • Industry Analysis and Business risk assessment and ensure compliance with KPMG risk management practices thereby mitigate professional risks. • Acting as a Performance Manager for 5 staff members and provide guidance on the overall Performance Evaluation Process (Dialogue). • Review of working papers, special reports, and provide guidance and feedback on the performance. • Liaison and co-ordination with client management, assurance partner and manager, information risk management and tax divisions to ensure effective accomplishment of tasks assurance engagements. • Preparation of Consolidated financial Statements. • Assessment of adequacy of the disclosures and presentation of accounting policies and notes to the financial statements. Drafting reports and making presentations to train the subordinates.
Audit Senior	1 st September 2009 to 31 st August 2011	<ul style="list-style-type: none"> • Planning, Conducting and finalization of audits of financial statements of many types of organizations operating in various industries including manufacturing, trading, hotels, apparels, plantations, banks and investment companies. • Providing guidance to other members of the audit team on the performance of their duties and review of their work. • Preparation / review of financial statements, auditors' reports to the members and other reports in accordance with relevant standards and legislations. • Liaison and co-ordination with client management on all instances in respect of the audit, accounting, tax and client service matters, and troubleshooting. • Preparation of management letters and other specific reports as requested by the client, discussion and finalization of the same with client management. • Report to audit supervisor / Manager / Partner.

Industry Exposure

Diverse industry expertise and insights into;

- Industry related best practices and KSF,
- Risk Identification and Assessment,
- Accounting Practices,
- Financial Management,
- Taxation

By engaging in esteemed organizations and listed entities as an Audit Supervisor and Audit Senior for the following industries.

Industry/Sector	Bank	Nature of Business	Key Areas of Focus
Banking, Leasing & Finance	DFCC Vardhana Bank PLC	Commercial Banking	<ul style="list-style-type: none"> • Loans & Advances • Margin Trading Facilities • Branch Operations • Treasury Operations • Taxation (Income and deferred) • Notional Tax certification • Clearing Operations • International Trade related activities • Corporate Governance Best Practices as per the banking act • Assessment of adequacy and appropriateness of Directors' Statement of Internal Controls
	DFCC Bank	Development Banking	<ul style="list-style-type: none"> • Project Loans • Finance Leases • Refinancing Operations from Credit Lines • Investment Banking • Taxation (Income and Deferred) • Related Party Transactions • Consolidated Financial Statements • Corporate Governance Best Practices as per the banking act • Assessment of adequacy and appropriateness of Directors' Statement of Internal Controls • Special Purpose engagements to give an opinion on the compliance to loan covenants

Industry/Sector	Company	Nature of Business	Key Areas of Focus
Manufacturing, Trading & Exports	Noritake Porcelain Lanka (Pvt) Ltd	Manufacturing and export of Porcelain products	<ul style="list-style-type: none"> • Revenue • Taxation • Inventory • IFRS gap analysis
	Ceylon Garden Coir (Pvt) Ltd	Manufacturing and export of coir bricks	<ul style="list-style-type: none"> • Revenue • Cost of Sales • Inventory • Fixed Deposit Investments
	Stassen Exports (Pvt) Ltd	Manufacturing and export of high quality tea and trading of FMCG.	<ul style="list-style-type: none"> • Inventory Verification • Related Party Transactions • Taxation • Investments
	CIC Agri Business (Pvt) Ltd	Involved in production of fertilizer, manufacturing of agricultural products and trade related activities	<ul style="list-style-type: none"> • Finance Leases • Inventory Verifications • Property, Plant & Equipments • Consolidated Financial Statements
	Lake House Printers PLC	Manufacturing of paper based products	<ul style="list-style-type: none"> • Investments in companies • Investment Properties
	Harris Ceylon (Pvt) Ltd	Manufacturing of paint brushes	<ul style="list-style-type: none"> • Revenue • Inventory Verifications and Valuations • Human Resource Costs
Apparels	American & Efird Lanka (Pvt) Ltd	Manufacturing of industrial yarn	<ul style="list-style-type: none"> • Revenue Recognition • Taxation • Inventory Valuation • Conversion of Financial Statements to a currency other than functional currency.
Investment Companies	Ceylon Guardian Investment Trust PLC	Investment holding	<ul style="list-style-type: none"> • Mark to Market valuation • Assessment of Impairment • Consolidated Financial Statements • Equity method for the investment in associates (with the adjustments to cross holding investments)
	Ceylon Investment PLC	Trading of investments in Companies	<ul style="list-style-type: none"> • Mark to Market valuation • Equity method accounting • Income Taxation and Deferred Taxation
Hotels & Leisure	Grand Hotel (Pvt) Ltd	Providing hotel services to travelers	<ul style="list-style-type: none"> • Revenue Recognition and verification • Assessment of actuarial assumptions • Room Occupancy analysis
	Nuwara Eliya Hotels PLC	Providing hotel services to travelers	<ul style="list-style-type: none"> • Cost of sales verification • Verification of breakages • Variance analysis

Industry/Sector	Company	Nature of Business	Key Areas of Focus
Services	South Asia Gateway Terminals (Pvt) Ltd	Rendering of Port Terminal Services	<ul style="list-style-type: none"> • Property, Plant & Equipments • Royalty Computations • Assessment of Service Agreements • Payroll Costs • Revenue Identification
	Ceylinco Capital Markets Ltd	Providing services to SMB group of Companies	<ul style="list-style-type: none"> • Borrowing costs capitalization • Investment properties • Verification of bank loan liabilities • Finance Lease Interest Recognition • Shared Services Verification
Plantations	Madulsima Plantations PLC	Manufacturing of black tea and sales to Colombo auction	<ul style="list-style-type: none"> • Biological Assets (Timber Plantation) verification and valuation • Matured and immature plantation transfers • Unsold tea verification and valuation • Leasehold bare land and lease interest computation • Related Party transaction verification

Work Experience (2) - Accounting & Taxation

At Accounting & Taxation Services. CHICO, Athurugiriya

Designation	Period	Key Roles & Responsibilities
Trainee Accounts	20 th April 2005 to 29 th March 2007	<ul style="list-style-type: none"> • Preparation of cash books and ledgers • Preparation of bank reconciliations • Reconciliation of control accounts • Extraction of Trial Balances • Preparation of Financial Statements • Preparation of Tax computations and filling of tax returns

Technical & Trade Skills

- Proficiency in Microsoft Office applications
- Engaged in assignments for gap analysis between SLAS and SLFRS
- Proficiency in preparation of consolidated financial statements
- Proficiency in drafting reports
- Leadership capability as the leader of audit teams
- Ability of organizing and effective networking
- Client relationships and professional integrity
- Excellent coordination and liaison capabilities

Extra Curricular Activities

- Vice Captain of the Table Tennis team in 2001-2002 (President's College. Kotte)
- Active Member of the Commerce Society in 2003-2005 (Ananda College. Colombo)

Non Related Referees

Prof. Kenedy Gunawardena

Senior Lecturer – Department of Accounting
University of Sri Jayawardenepura
Nugegoda.
Contact No. 0777327476

Mr. Rajesh Rajan

Director – Audit & Assurance
KPMG
Colombo 3.
Contact No. 0727356547 / 0777843500

Ms. Anomie Vithana

Executive Vice President (Operations)
DFCC Bank
Colombo 3.
Contact No. 0117442442 (Ext. 2219)

Mr. Chamara Abeyrathne

Partner
KPMG
Colombo 3.
Contact No. 0115426300 / 0727317245

I certify that the above particulars are true and accurate for the best of my knowledge.

6th June 2012

Date

Sgd

Signature

J.M.N.Sanjeewa